DIS ORGANIZATIONAL CHART SCHOOL YEAR 2016 — 2017

DOMINICAN TORCH — Organized Reflective — TRUTHFUL ORGANIZED REFLECTIVE COURAGEOUS HELPFUL

INSTITUTE OF THE RELIGIOUS MISSIONARIES OF ST. DOMINIC
Prioress General & Counselors
CONSULTATIVE

GOVERNANCE
MISSION-VISION, PHILOSOPHY AND GOALS

ST. VINCENT FERRER PROVINCE
ADVISORY

- *Provincial Prioress & Council*
- *Committee on Education*

DIS COMMUNITY– TAIPEI
Local Prioress & Counselors

DIS SCHOOL BOARD

Sr. Ma. Zenaida T. Ancheta, O.P.
Directress / Principal

Sr. Ma. Socorro Teofilo, O.P.
Vice-Principal /Campus Ministry Head

December 1957-August 2013

August 2013 –present

ACADEMIC & CURRICULUM TEAM LEADERS

Mr. Joe Schoeman
Acad. & Curriculum Coordinator
WASC Correspondent/ Young Honor Society

Academic and Research Development Team

Dr. Mercia De Souza
Communication Arts Dept. Head/ Professional Development Coor.
IT TORCH Newsletter Editor
GLOBAL GIN Coordinator

Mr. John Dixon
Allied Sciences Dept. Head

Mr. Samir Eddio
Humanities Dept. Head

Mr. John Erick Moje
Rel. Stud. Dept. Head
Community Service Prog. Coor.
Campus Ministry / DOMNET
School Official Photographer-II

Ms. Janice Doyle
WASC Coordinator
Alumni Moderator
World Scholars' Cup Coordinator

ACCREDITATION FOCUS GROUPS

Category A - ORGANIZATION FOR STUDENT LEARNING

CRITERION	LEADER(S) & MEMBERS
A1-SCHOOL PURPOSE	SR. ZENAIDA ANCHETA, O.P. Doyle, Janice Schoeman, Joe School Board Rep.
A2-GOVERNANCE	SR. ZENAIDA ANCHETA, O.P. Doyle, Janice School Board Rep. Cheng, Katherine
A3-SCHOOL LEADERSHIP	SR. ZENAIDA ANCHETA, O.P. Sr. Socorro Teofilo, O.P. Sr. Rosa Dabhi, C.C.V. de Souza, Mercia Dixon, John Doyle, Janice Edelo, Samir Schoeman, Joe Schoeman, Ian Maubongne, Tom
A4-STAFF	DE SOUZA, MERCIA Sr. Evelyn Quidoles, O.P. Dixon, John Doyle, Janice Eddio, Samir Racadio, Archie Schoeman, Joe Schoeman, Ian Wu, Susan
A5-SCHOOL ENVIRONMENT	TIEN, TANK Borres, Jihan Crisostomo, Ian Portillo, Anne Wang, Grace Lebuschagne, Tersia
A6-REPORTING STUDENT PROGRESS	CATALAN, CONEY Solis, Ed Carr, Vashti Laura Sampson, Tim Santiago, Victoria Venter, Petro Wakeling, Elliott Wu, Matilda Lai, Karen Chang, Mick Ramanujum, Rakesh
A7-SCHOOL IMPROVEMENT PROCESS	SCHOEMAN, JOE Catalan, Coney Chang, Iris Sampson, Tim de Souza, Mercia Dixon, John Hsieh, Crystal Ramanujum, Rakesh Fukuda, Takanobu Hsu, Apao Parent Rep.(s) V.I.P. Rep.(s) Hsueh, Doris Hsu, Apao Racadio, Archie

Category B - CURRICULUM, INSTRUCTION, AND ASSESSMENT

CRITERION	LEADER(S) & MEMBERS
B1-WHAT STUDENTS LEARN	DIXON, JOHN de Souza, Mercia Eddio, Samir Schoeman, Joe Henrico, Leon Collado, Jofil Frost, Sean Lee, Yvonne
B2-HOW STUDENTS LEARN	EDDIO, SAMIR de Souza, Mercia Dixon, John Schoeman, Joe Beck, Philipp Sr. Rosa Dabhi, C.C.V. Moje, John Erick Middle School Leaders
B3-HOW ASSESSMENT IS USED	DIXON, JOHN & EDDIO, SAMIR Carr, Vashti Laura Sampson, Tim Santiago, Victoria Venter, Petro Wakeling, Elliott Windsor, Victoria Black, Stephen Lai, Christine Wu, Matilda Lee, Charting Liu, Sabrina

Category C - SUPPORT FOR STUDENT PERSONAL ACADEMIC GROWTH

CRITERION	LEADER(S) & MEMBERS
C1-STUDENT CONNECTEDNESS	LIBREA, AGOSH Borres, Jihan Lin, Zoe Portillo, Anne Student Council Croukamp, Elie Campus Ministry Student Leaders Delfin, Sr. Leticia, O.P
C2-PARENT COMMUNITY INVOLVEMENT	PORTILLO, ANNE Librea, Agosh Lee, Charting Tien, Tank Tsou, Sophie V.I.P. Rep.(s) Wu, Julie Delfin, Sr. Leticia, O.P

Category D - RESOURCE MANAGEMENT AND DEVELOPMENT

CRITERION	LEADER(S) & MEMBERS
D1-RESOURCES	SR. EVELYN QUIDOLES, O.P. Chang, Iris Crisostomo, Ian Crisostomo, Mary Grace Racadio, Archie Hsu, Apao Parent Rep.(s) V.I.P. Rep.(s) Chang, Iris de Souza, Mercia Parent Rep.(s) V.I.P. Rep.(s) Hsueh, Doris Hsu, Apao Racadio, Archie
D2-RESOURCE PLANNING	SR. EVELYN QUIDOLES, O.P. Sr. Socorro Teofilo, O.P. Chang, Iris de Souza, Mercia Parent Rep.(s) V.I.P. Rep.(s) Hsueh, Doris Hsu, Apao Racadio, Archie

Category B - CURRICULUM, INSTRUCTION, AND ASSESSMENT

CRITERION	LEADER(S) & MEMBERS
B1-WHAT STUDENTS LEARN	DIXON, JOHN de Souza, Mercia Eddio, Samir Schoeman, Joe Henrico, Leon Collado, Jofil Frost, Sean Lee, Yvonne

Committee on...

All committees are accountable to the Principal/Directress and Vice-Principal.

ADMISSION

Registrar (Chair) – Ms. Coney Catalan
Academic Coor. – Mr. Joe Schoeman
Guidance Counselors– Sr. Leticia Delfin, O.P.
Ms. Anne Portillo (HS)
Ms. Jihan Borres (MS/LS)
Prefect of Discipline – Mr. Tank Tien
Administrative Asst. – Ms. Sophie Tsou

Activity Coor. (Chair) – Ms. Agosh Librea
Alumni Moderator – Ms. Janice Doyle
Prof. Devel. Coor. – Dr. Mercia De Souza
Community Serv./Outreach Ministry Moderator – Mr. John Erick Moje
Alumni Assistant – Ms. Sophie Tsou
MIT Members – Mr. Ian Crisostomo and Mr. Ed Solis
Guidance Counselors– Sr. Leticia Delfin, O.P.
Ms. Anne Portillo (HS)
Ms. Archie Racadio
SW Learning Prog. C. – Mr. Joe Schoeman (Vice-Chair person)
Student Leader Representative (from each organization)

ACADEMIC

Academic Coor. – Mr. Joe Schoeman
Guidance Counselors– Sr. Leticia Delfin, O.P.
Ms. Anne Portillo (HS)
Ms. Jihan Borres (MS/LS)
Comm. Arts Head – Ms. Mercia de Souza
Humanities Head – Mr. Samir Eddio
Allied Sciences Head – Mr. John Dixon
Religious Stud Head – Mr. John Erick Moje

Treasurer – Sr. Evelyn Quidoles, O.P.
Bursar - Ms. Mary Grace Crisostomo

Sub-Committee: Fund-Raising
Finance Committee Organizer of the event/activity

Sub-Committee: Auditing
Finance Committee
Prefect of Discipline – Mr. Tank Tien
SW Learning Prog. C. – Ms. Archie Racadio
A Campus Ministry Member – Sr. Rosa Dabhi, C.C.V.

DISCIPLINE

Prefect of Discipline (Chair) – Mr. Tank Tien
Asst. Prefect of Discipline – Sr. Leticia Delfin, O.P.
Academic Coor. – Mr. Joe Schoeman
Activity Coordinator – Ms. Agosh Librea

Ex-Officio Members:
Guidance Counselors– Ms. Anne Portillo (HS)
Ms. Jihan Borres (MS/LS)

Teachers Concerned
Homeroom Teachers of students involved
Subject-Area Teachers of students involved

Academic Coor. – Mr. Joe Schoeman
Activity Coordinator – Ms. Janice Doyle
Accreditation Coor. – Ms. Janice Doyle
Comm. Arts Head (Chair)– Ms. Mercia de Souza
Humanities Head – Mr. Samir Eddio
Allied Sciences Head – Mr. John Dixon
Religious Stud Head – Mr. John Erick Moje
A Campus Ministry Member – Sr. Rosa Dabhi, C.C.V.

HUMAN RESOURCE

Administrative Asst. (Chair)– Ms. Sophie Tsou
Academic Coor. – Mr. Joe Schoeman
Prefect of Discipline – Mr. Tank Tien
Activity Coordinator – Sr. Leticia Delfin, O.P.
Activity Coordinator – Ms. Agosh Librea
SW Learning Prog. C. – Ms. Archie Racadio

Sub-Committee: Recruitment Committee
Comm. Arts Head – Ms. Mercia de Souza
Humanities Head – Mr. Samir Eddio
Allied Sciences Head – Mr. John Dixon
Religious Stud. Head – Mr. John Erick Moje

Sub-Committee: Social Committee
Ms. Petro Venter, Ms. Christine Lai, Ms. Mafalda Wu, Ms. Tersia Lubuschagne, Mr. Rakesh Ramanujum, Mr. Ed Solis

Academic Coor. – Mr. Joe Schoeman
Alumni Mod. (Chair) – Ms. Janice Doyle
MIT Head – Mr. Ian Crisostomo
SW Learning Prog. C. – Ms. Archie Racadio

Ex-Officio Members:
Ms. Christine Lee (Alumni/Current DIS Teacher)
Ms. Katherine Cheng (Alumni/Current DIS Teacher)
Ms. Yvonne Hsu (Alumni/Current DIS Parent)
Mr. Philip Huang (Alumni/Current DIS Parent)
Mr. Eric Huang (Alumni/Current DIS Parent)
Ms. Freda Fung (Alumni)
Mrs. Milagrosa Capistrano (Former DIS Teacher)
Mrs. Perry Huang (Former DIS Parent)
Mrs. Ying Hsu (Former DIS Parent)

CRISIS MANAGEMENT

Prefect of Discipline (Chair) – Mr. Tank Tien
Homeroom Teachers of students involved
Guidance Counselors – Sr. Leticia Delfin, O.P.
Ms. Anne Portillo (HS)
Ms. Jihan Borres (MS/LS)
Subject Teachers if s/he was a witness

Comm. Arts Head (Chair)– Ms. Mercia de Souza
Asst. to the Chair – Ms. Janice Doyle

Members:
All Language Department (as needed)

PUBLIC RELATIONS

FINANCE

ACCREDITATION STEERING

ALUMNI

EDITORIAL REVIEW

EXTRA-CURRICULAR ACTIVITIES

Ms. Milagrosa "Agosh" Librea
HS/MS Club Adviser
Student Council Adviser
HS/MS VIP Adviser
HS/MS Athletics /Sports Adviser

Ms. Petro Venter
LS Club Adviser
Student Council Adviser
LS VIP Adviser
LS Athletics / Sports Adviser

CLUBS

M.S. & H.S. Club & Moderator	
AMC Math Club	Mr. Mick Chang
Athletics Club	Mr. Gustl Pido
Board Games	Ms. Katherine Cheng
Debate Club	Mr. Brian Harmon/ Ms. Susan Wu
Ensemble Club	Mr. Leon Henrico / Mr. Samir Eddio
GIN	Ms. Mercia de Souza / Ms. Janice Doyle
Horticulture Club	Mr. John Dixon
HS MUN	Mr. Sean Frost
Learner's Club	Mr. Tim Sampson / Ms. Yvonne Lee
Literacy Space	Ms. Chanting Lee
MS MUN	Mr. Elliott Wakeling
Multimedia Design	Mr. Ed Solis
Social Dance Club	Ms. Vashti Carr
Shoebox Delivery Club	Mr. Jofil Collado

CLUBS

Lower School Club & Moderator	
Arts and Cooking	Ms. Christine Lai/ Ms. Sabrina Liu
Junior GIN	Ms. Carli Viljoen / Ms. Rachel Fu
Board Games	Ms. Ismari Kruger
Bookworm Club	Ms. Lilian Chao / Ms. Julie Wu
Comic Book Design	Mr. Eric Williams
DIY	Ms. Mafalda Wu / Ms. Petro Venter
Martial Arts & Conditioning	Mr. Toby Holland
Soccer Club / Football	Mr. Philipp Beck / Mr. Stephen Black
Stitch & Chatter Club	Ms. Tersia Lubuschagne

Mr. Gustl Pido
Athletics Director

Middle School Coaches	
Soccer MS Boys	Mr. John Dixon & Mr. Tom Mauborgne
Soccer MS Girls	Mr. Tom Mauborgne & Mr. John Dixon
Volleyball MS Girls	Mr. Sean Frost, Ms. Zoe Lin & Ms. Sophie Lin
Volleyball MS Boys	Mr. Sean Frost, Ms. Zoe Lin & Mr. Ed Solis
Basketball MS Boys	Mr. Tim Sampson
Basketball MS Girls	Mr. Sean Frost & Ms. Anne Portillo

Lower School Coaches	
Soccer Girls/Boys	Mr. Philipp Beck & Mr. Stephen Black
Badminton	
Girls MS and HS Varsity	Mr. Jofil Collado & Mr. Ed Solis
Cross Country	
MS/HS Varsity Girls/Boys	Ms. Elle Croukamp & Mr. Toby Holland
Track and Field	
MS and HS Varsity Girls/Boys	Mr. Gustl Pido, Mr. Jofil Collado & Mr. Ed Solis
House System Moderator	
	Mr. Tom Mauborgne

High School Coaches	
Soccer Varsity Boys	Mr. John Dixon & Mr. Tom Mauborgne
Soccer JV Boys	Mr. Tom Mauborgne & Mr. John Dixon
Soccer JV Girls	Mr. John Dixon
Volleyball Varsity Girls	Mr. Sean Frost, Ms. Zoe Lin & Ms. Sophie Lin
Volleyball JV Girls	Mr. Sean Frost, Ms. Zoe Lin & Ms. Sophie Lin
Volleyball Varsity Boys	Mr. Sean Frost & Mr. Ed Solis
Volleyball JV Boys	Mr. Sean Frost & Mr. Ed Solis
Basketball Varsity Boys	Mr. Tim Sampson
Basketball JV Boys	
Basketball Varsity Girls	Mr. Sean Frost & Ms. Anne Portillo
Basketball JV Girls	

SECURITY & MAINTENANCE STAFF

Mr. Jimmy Chu
Receptionist / Lobby Guard

Mr. Thomas Tu
Assistant Receptionist / Driver

Mr. Hong, Jun Yang
Front Gate Guard / Daytime

Mr. Jiang, Yin Shan
Front Gate Guard / Nighttime

Maintenance Personnel
Mr. Thomas Chen
Mr. Junior Chen
Mr. Jacky Chiu
Ms. Jenny Lin
Ms. Mei-Yun Lin
Ms. Mercy Lin
Ms. Bi-Hwa Wu
Ms. Emma Zeng
Ms. Cecilia Zhu Yu

FACULTY

HIGHSCHOOL HOMEROOM TEACHERS & ASSISTANTS

HRT G12 St. Pius V	Ms. Janice Doyle
HRT G11 Anthony of Florence	Mr. Steven Boldy
HRG	Mr. Richard Ingles
HRT G11 St. Louis Bertrand	Mr. Philipp Beck
HRT G10 St. Albert the Great	Mr. Brian Gust
HRG	Ms. Sophie Frost
HRT G10St. Peter of Verona	Ms. Elle Marie Croukamp
HRG	Ms. Yvonne Lee
HRT G09 St. Raymond of Peñafort	Mr. Ed Solis
HRG	Mr. John Dixon
HRT G09 St. Rose of Lima	Mr. Mick Chang
HRG	Ms. Vashti Laura Carr
	Mr. Samir Eddio

MIDDLE SCHOOL HOMEROOM TEACHERS & ASSISTANTS

HRT G8 St. Agnes of Montepulciano	Ms. Sophie Lai
HRG	Ms. Zoe Lin
HRT G8 St. Catherine of Siena	Mr. Elliott Wakeling
HRG	Mr. Patrick Johnson
HRT G7 Bl. Jordan of Saxony	Mr. Tim Sampson
HRG	Mr. Henrico Leon
HRT G7 St. Thomas of Aquinas	Sr. Rosa Dabhi, CCV
HRG	Mr. Brian Harmon
HRT G6 St. Hyacinth of Poland	Ms. Chanting Lee
HRG	Mr. Rakesh Ramanujum

LOWER SCHOOL HOMEROOM TEACHERS & ASSISTANTS

HRT G5 St. Dominic Ibáñez	Mr. Toby Holland
HRG	Ms. Jihan Borres
HRT G5 St. Martin de Porres	Mr. Stephen Black
HRG	Ms. Vashti Santiago
HRT G4 St. John of Vercelli	Ms. Rachael Fu
HRG	Mr. Tom Mauborgne
HRT G4 St. Margaret of Hungary	Ms. Ismari Kruger
HRG	Ms. Julie Wu/Collado
HRT G3 St. Columba of Riete	Ms. Vivian Lee
HRG	Ms. Lilian Chao
HRT G3 Bl. Imelda Lambertini	Mr. Eric Williams
HRG	Ms. Mafalda Wu
HRT G2 St. John Macias	Ms. Carli Viljoen
HRG	Ms. Mei-Yun Lin
HRT G1 Bl. Marnes de Guzman	Ms. Tersia Lubuschagne
HRG	Ms. Katherine Cheng
HRT Kinder St. Jane of Aza	Ms. Sabrina Liu / Ms. Xochitl S. Artola
HRG	Ms. Susan Wu
HRT Pre-K St. Lawrence Ruiz	Ms. Christine Lai
HRG	Ms. Cindy Chang / Ms. Susan Wu

SUBJECT TEACHERS

Artola, Xochitl S.	Rel. Stud. K2, Math K2
Beck, Philipp	Rel. Stud. 1-3, Spanish 9-11
Biddy, Steven	Lang. Arts: 9 & 11, Research Method 11
Black, Stephen	SR. Grade Core Subjects
Borres, Jihan	E.A.P 7-8
Carr, Vashti Laura	E.A.P 9-10
Chang, Mick	Math 6, HS Geometry & Calculus
Chao, Lilian	Chinese I-A, LS/MS C.S.L. 5-7
Cheng, Katherine	C.S.L. 3-4, LS/MS Chinese 5,6, & 8
Collado, Jofil	MS/HS Art 8-12,
Crisostomo, Ian	I.C.T. K2-6
Crisostomo, M. Grace	I.C.T. K2, 2 & 3
Croukamp, Elle	PE K1, 5 & 6, Health 6-11
Dabhi, Sr Rosa C.C.V.	Rel. Stud. 7 10 & 11
de Souza, Mercia	A.P.Eng.Lit.& Compo.A.P.Macroecon, Marketing
Delfin, Sr. Leticia, O.P.	Rel. Stud. 4 & 5
Dixon, John	Biology 9RL, Biology 9RP, A.P. Biology
Doyle, Janice	Lang.Arts 6, Senior Proj, Fam.&Consumer Sci.
Eddio, Samir	Soc. Studies 8 & Asian Studies 9
Frost, Sean	World Hist 10, US History 11 & A.P.U.S. Hist.
Fu, Rachael	4th Grade Core Subjects
Fukuda, Takanobu	Japanese 9-11
Harmon, Brian	Social Stud 6 & 7, Economics
Henrico, Leon	Music 6-10, Lang. Arts: SRL
Holland, Toby	5th Grade Core Subjects
Ingles, Richard	Lang. Arts 10 & 12, Advanced Composition
Kruger, Ismari	4th Grade Core Subjects
Lebuschagne, Tersia	1st Grade Core Subjects
Lai, Christine	PreK0K1 Art Subjects
Lai, Karen	Algebra I, A.P. Calculus AB, A.P. Calculus BC
Lee, Chanting	E.A.P 7-8
Lee, Vivian	3rd Grade Core Subjects
Lee, Yvonne	I.C.T. K1 & 1, Algebra II, Pre-Calculus
Librea, Agosh	Community Service Project
Lin, JohnsonWu, Sherry	JROTC – Junior Reserve Officer Training Corps
Lin, Sophia	Science 5-8
Lin, Zoe	Music K1-5, Band 6-8
Liu, Sabrina	K2 Core Subjects
Maubongne, Tom	E.L.L. 4-5, E.L.L. Reading 4-5
Moje, John Erick	Rel. Stud. 6, 8, 9 & 12
Pido, Gustl	PE 7-12
Portillo, Anne	Psychology, Health 12
Ramanujum, Rakesh	Chemistry,A.P. Chemistry, A.P. Environmental Sci.
Sampson, Tim	I.C.T. 7 & 10, A.P. Comp. Sci. A, Comp. Sci. 12
Santiago, Victoria	Pre-Algebra7, Physics, Further Science
Schoeman, Joe	Drama 11
Solis, Ed	I.C.T. 4 & 5M, I.C.T. 11
Tien, Tank	C.S.L. 8
Venter, Petro	Drama K1-5
Viljoen, Carli	2nd Grade Core Subjects
Wakeling, Elliott	Lang. Arts 7-8
Williams, Eric	3rd Grade Core Subjects
Wu, Julie	PE K2-4
Wu, Matilda	Rel. Stud. K1, E.L.L.ELL Reading 2 –3
Wu, Susan	Chinese 7, 9-11, A.P. Chinese Lang. & Culture

ADMINISTRATIVE STAFF/ OFFICER IN CHARGE

ADMINISTRATIVE OFFICE	ADMISSION	GUIDANCE & COUNSELING/TESTING/SERVICES	CLINIC	LIBRARY	TREASURER'S OFFICE	MIT/AV SERVICES	CAFETERIA/SCHOOL SUPPLIES	PREFECT OF DISCIPLINE	ESL/RS SHOWROOM AD/TORCH MUSEUM
Ms. Sophie Tsou *Secretary/Administrative Asst. -II*	**Ms. Coney Marie Catalan** *Registrar/Admission Officer*	**Sr. Leticia Delfin, O.P.** *Guidance Office/ & Assistant Prefect of Discipline* **Ms. Maria Jihan Borres, RLGC** *L.S./M.S. Guidance Counselor / Psychometrician* **Ms. Eranie Portillo, RLGC** *H.S. Guidance Counselor / Psychometrician Testing Coordinator*	**Ms. Grace Wang** *Health Services/ School Nurse*	**Ms. Iris Chang** *Chief Librarian* **Ms. Crystal Hsieh** *Assistant Librarian Extended Care Service Program Asst. I* **Ms. Doris Hsueh** *Assistant Librarian Extended Care Service Program Asst.II*	**Sr. Evelyn Quidoles, O.P.** *Treasurer / Human Resources* **Ms. Mary Grace Crisostomo** *Cashier/ Yearbook Design Head - I* **Ms. Apao Hsu** *Physical Resource Manager / General Affairs Personnel*	**Mr. Ian Crisostomo** *AV Supervisor/MIT Head Yearbook Coordinator* **Mr. Ed Solis** *Webmaster/ School Official Photographer I Office Aide/ Campus Radio In-Charge* **Mr. Mark Gajardo** *Public Announcer Radio & Program Presentation Asst.* **Mr. Ethan Chiang** *Network Administrator/MERTEC Co.*	**Sr. Margarita Lin, O.P.** *Cafeteria Manager* **Sr. Ines Chen, O.P.** *Cafeteria Supervisor*	**Mr. Tank Tien** *Prefect of Discipline (Male)/ Administrative Asst. –I*	**Ms. Arsenia Racadio** *School Wide Learning Program Coordinator Alumni Secretary Yearbook Design Head –II*

LEGEND:
- Line of Authority
- Working Relationship
- Advisory Capacity
- Extended Consultative Body
- Support Group

V I P * S T U D E N T S * A L U M N I * V I P * S T U D E N T S * A L U M N I * V I P * S T U D E N T S * A L U M N I